

Debt Collection Fixed Fee Scale

Stage 1

Debt, interest and compensation totalling	Debtor Check and Letter Before Claim
	Our Fee
Less than £300	£100.00
£300 - £500	
£500 - £1000	£120.00
£1000 - £1500	£150.00
£1500 - £3000	£170.00
£3000 - £5000	£200.00
£5000 - £10,000	£250.00
£10,000 plus	£300.00

Stage 2

Issuing a Claim			
Our Fee	Court Fee	Total	Recoverable
£300.00	£35.00	£335.00	£85.00
	£50.00	£350.00	£100.00
	£70.00	£370.00	£140.00
£350.00	£80.00	£430.00	£160.00
	£115.00	£465.00	£195.00
	£205.00	£555.00	£285.00
£400.00	£455.00	£855.00	£555.00
£500.00	5% of claim value: £750.00 - £2,500.00	Dependant on Court Fee	£850.00 - £2,600.00

Stage 3

Obtaining Default Judgment	
Our Fee	Recoverable
	£22.00
£150.00	
£200.00	£30.00

Stage 4

Enforcement Action
Enforcement fees vary and the course of action will be discussed and evaluated on a client-to-client basis.

- In the event of **UNSUCCESSFUL RECOVERY** our charges (i.e. our fee) will be **reduced by 50%**.
- (Successful recovery means any payment or accepted offer of payment received from the debtor)
- Our fees as stated above are **EXCLUSIVE** of V.A.T.
- This fixed fee scale applies only to **UNDEFENDED** cases
- Any protracted settlement negotiations or arrangements are not included in the fixed fee scale
- Enforcement action for claims up to £600 is Warrant of Execution (Bailiff Action)
- Enforcement action for claims between £600 and £10,000 is Writ of Control (High Court Enforcement Officer)
- Enforcement action other than as per 4 and 5 above will be charged on a time spent basis - options will be discussed